



2018 Application

CHENNAI, INDIA

1 Tell us about yourself!



Name

Family Name (as shown on passport)

First Name

Full Middle Name

Gender Male Female

Address in Home Country

Street Address

City, State/Province

Country

Postal Code

Telephone (country and city code)

Fax

E-mail

Mailing Address (if different than Home Address)

Street Address

City, State/Province

Country

Postal Code

Phone Number

Date of Birth

month/day/year

Country of Birth

Country of Citizenship

Do you have any allergies? yes no If yes, explain _____

Do you have any medical needs? yes no If yes, explain _____

Do you have any special dietary restrictions? yes no If yes, explain _____

2 Program and Housing Information (ELS will place students based on their preference and availability)

Pick your program and housing.



PROGRAMS

English Program Pricing

Sessions	Intensive English (EAP) (30 hrs per week)	General English (30 hrs per week)	Semi - Intensive English (20 hrs per week)	*No of Weeks
0.25	\$301	NA	\$260	1 Week
0.5	\$558	NA	\$472	2 weeks
0.75	\$735	NA	\$655	3 weeks
1	\$885	\$832	\$755	4 weeks
2	\$1,770	\$1,664	\$1,510	8 weeks
3	\$2,655	\$2,496	\$2,266	12 weeks
4	\$3,363	\$3,161	\$2,870	16 weeks
5	\$4,204	\$3,952	\$3,587	20 weeks
6	\$5,045	\$4,742	\$4,305	24 weeks
7	\$5,885	\$5,532	\$5,022	28 weeks
8	\$6,372	\$5,990	\$5,475	32 weeks
9	\$7,169	\$6,738	\$6,160	36 weeks
10	\$7,965	\$7,487	\$6,844	40 weeks
11	\$8,762	\$8,236	\$7,528	44 weeks
12	\$9,027	\$8,485	\$7,816	48 weeks

SINGLE

DOUBLE

Price Per 1-month Session, includes Breakfast, Lunch, and Dinner 7 days a week	\$600	\$450
Occupancy	Single bedroom	Twin bedroom
Minimum Age	18*	18*
Airport Pick Up	\$50	
Application Fee (one time)	\$100	
Courier Fee	\$50	
Materials & Technology Fee* (per 1-month Session)	\$85	

All prices are listed in U.S. dollars and are inclusive of 18% Goods and Services Tax (GST) unless otherwise noted. Housing and room type availability is subject to change. On-campus housing is 2-Bedroom, 2-Bath apartments. Bedrooms are shared unless marked as "Single."

*Students below 18 years permitted with center director's approval

START DATE

- | | | |
|---|---------------------------------------|--|
| <input type="radio"/> January 02, 2018 | <input type="radio"/> May 02, 2018 | <input type="radio"/> September 03, 2018 |
| <input type="radio"/> February 01, 2018 | <input type="radio"/> June 04, 2018 | <input type="radio"/> October 01, 2018 |
| <input type="radio"/> March 01, 2018 | <input type="radio"/> July 02, 2018 | <input type="radio"/> November 05, 2018 |
| <input type="radio"/> April 02, 2018 | <input type="radio"/> August 01, 2018 | <input type="radio"/> December 03, 2018 |

HOUSING

- University Hostel – Single University Hostel – Twin Housing
- No ELS Housing

* ELS India accepts students for less than 4 weeks of study upon prior approval from Center Director. Courses must begin on a Center's Start date. ***10% Pre-paid Discount available (8 – 11). ****15% Pre-paid Discount available (12 sessions). To avail pre-paid discounts, tuition for all booked sessions must be paid in advance.

How many sessions would you like to study at ELS?

- 3 sessions 6 sessions 9 sessions 12 sessions
- Other _____

3 Visa Information

8. Are you transferring to ELS from another institution? Yes No
9. If YES, are you in "active status" with FRRO? Yes No
If YES, please tell us the name of the institution _____
10. If NO, what was the date of termination of your FRRO status? _____
11. Please list any dependents (spouse or child) who will travel with you to India and require a dependent visa. (If listing more than ONE, please include a separate page with the details below for each dependent.)

Family Name	First Name	Middle Name
Gender	Date of Birth	Country of Birth
Citizenship	Relation to Student	

4 Additional Services

12. Would you like ELS to arrange airport pick-up service for your arrival? Yes No (\$50)
13. Would you like to purchase the ELS Student Health plan?
All ELS students must have health insurance. If you cannot provide proof of your own insurance in English, you must enroll in the ELS Student Health Plan. Yes No
- Subscription Rates: (Check appropriate circle.)
 1 – 3 months: \$130
 4 – 6 months: \$180
 7 – 12 months: \$250

7 Financial and Health Statement/Information Release

I understand that my expenses (excluding personal miscellaneous expenses) per session while studying at ELS Language Centers will be as indicated in the Application. I agree to accept full responsibility for these expenses. I have also read and understand the ELS cancellation and refund policy. I agree to accept full responsibility for my actions while participating in the Program and any related activities (including excursions and/or internships) and agree to assume all risk of harm arising from my participation.

I hereby agree that ELS shall have the right, in its sole discretion, to terminate my attendance in any ELS program of study and to insist that I return to my country of origin within 24 hours of such termination by ELS. By his or her signature below, my parent or guardian agrees to insure that any minor under the age of 18 enrolled hereunder shall be returned to his or her country of origin within 24 hours of notification from ELS that the student's attendance in an ELS program has been terminated.

In case of illness and/or injury, permission is granted to any appropriate medical center to examine or treat and make necessary referrals to outside physicians as indicated. Permission is also granted to release information regarding my health to other designated individuals. I authorize ELS Language Centers to release information regarding my studies to my guardian or sponsoring agency. I further authorize ELS Language Centers to release my ELS academic records to any colleges or universities to which I apply. I understand that I have the right to review my official ELS student record.

I hereby grant ELS Language Centers and its subsidiaries, associated companies and licensees, permission to photograph, record and videotape me while attending ELS Language Centers or activities conducted by ELS Language Centers. I understand that ELS Language Centers will own the still photographs and/or video footage in which I appear, and have the unrestricted right to publish such photographs and use such video in any ELS Language Centers sales literature, on the ELS Language Centers Web site and in any other ELS Language Centers material, and shall have the right to license others to do the same. I further understand that this grant is intended to be worldwide in scope and to apply to all media now existing or hereafter developed.



Signature of Applicant

Date

Signature of Parent or Guardian if Applicant is under the age of 18

Date

How to Send Payment

All payments must be made in INDIAN RUPEES. All transactions will be converted at the rate of INR 65: USD 1. Do not send cash. ELS accepts payment by money order, demand draft, online transfer, travelers checks and credit cards. Please request further information on any of these payment options during submission of the application.



Payment Worksheet

Application Fee: \$ _____ (\$100)
 Tuition Payment: \$ _____ (see reverse side for details)
 Materials and Technology Fee: \$ _____ (\$85 per session)

Airport Pick-up Fee:** \$ _____ (\$50)
 Courier Fee:** \$ _____ (\$50)

Total Fees Due: \$ _____ *(Includes Application Fee)

5 Academic Goals

14. Do you plan on attending a university or college after studying English at ELS? Yes No
15. If you answered YES to question 14, have you already been accepted by an institution? Yes No
16. If you answered YES to question 15, please write the name of the university or college where you have been accepted.

6 Emergency Contact

17. Please provide contact information of a person ELS can reach in case of an emergency.

Name	
Relationship	
Street Address	City
State/Province	Country, Postal Code
Telephone (country and city code)	Fax
E-mail	

ELS International Education Pathways Private Limited • Central Admissions
 ELS Language Centers - Chennai – SRM University, SRM Nagar, Kattankulathur,
 Kancheepuram Dist, Tamil Nadu State - 603203 Chennai, India
 Phone: +91 44 4909 2277 • Fax: +91 44 4909 2211 • Email: india.apps@els.edu
 M16-CSA-INDIA

*Balance of fees must be paid before or upon arrival at Center (along with a \$85 non-refundable Materials and Technology fee for each 1-month session for eligible programs).

**if requested

2018 Important Information



Acceptance

Once ELS receives your application materials and fees, and you are enrolled, ELS will send you visa documents and a Welcome Package. The Welcome Package will give you more information about your next steps, including your arrival at ELS in India and how to apply for a student visa.

Arrival and Departure

At all locations, ELS asks you to arrive two days before your classes are to begin, and depart on Saturday after your classes end. On your first day at ELS, you will register for your program. After registration, you will take a placement test and evaluation interview so ELS can place you in the most appropriate level. You will then attend an orientation for newly arriving students.

Registration and Payment of Fees

On the first day of your program, you will need to arrive at your Center to complete registration for your program. **Please bring the following items with you:**

- Passport size photograph - 3 nos
- A copy of your student visa
- Funds to pay all remaining fees at ELS
- Proof of medical insurance (if not purchased through ELS)

All fees are to be paid in full for your entire course of study when you register. ELS works with many counseling agents around the world who can provide you with information and assistance. Select ELS agents are authorized to collect monies on behalf of ELS. If the agent who assists you has such an arrangement with ELS, any refund for which you may be eligible may be coordinated with this agent. For a list of agents, visit ELS.edu/CounselorConnect.

Instructional Hours

The English for Academic Purposes programs consists of the equivalent of 30 instructional lessons per week (6.5 lessons per day Monday through Thursday, and 4 lessons on Friday). The first day of each 1-month session may be devoted to placement and evaluation, registration and other non-instructional activities. The last day of each 1-month session may be devoted to graduation ceremonies and non-instructional activities.

Attendance

Because ELS would like you to get the maximum benefit from your program, you will be expected to attend classes full-time. If you have excessive unexcused absences from any combination of classes in any session, you will fail the level unless you make up the work missed and are able to demonstrate mastery of the material covered. More than 18 unexcused absences in a 4-week course from lesson hours in the English for Academic Purposes programs, or 12 or more in the Semi-Intensive program could cause you to fail your level.

Center Hours

All Centers are open from 9.00 am to 5.30 pm Monday through Friday, except on national holidays as listed below.

2018 Holidays

No classes will be held, and ELS Centers will be closed on the following holidays:

New Year's Day	January 1
Republic Day	January 26
Good Friday	March 30
Tamil New Year	April 13
May Day	May 1
Ramzan	June 14
Independence Day	August 15
Eid Al Adha	August 22
Gandhi Jayanti	October 02
Ayudha Pooja	October 18
Deepavali	November 7
Christmas	December 25

ELS Language Centers Fees



Currency

All fees are listed in U.S. Dollars. All transactions must be made in Indian Rupees and are converted at the rate of INR 65 : USD: 1.

Application Fee

A non-refundable \$100 application fee is required with your completed application in order to process your enrollment.

Tuition Fee

Tuition fees are as listed in page one of this application. You must pay the first session's tuition and fees before starting your program at ELS. To avail the pre-paid discount, tuition for all booked sessions must be paid in advance.

Housing Fee

All housing fees are listed on page one of this application. Housing prices are subject to change. One month housing fee is required to reserve your accommodations.

2018 Important Information

Enrollment Eligibility

To enroll at ELS, you must meet the following requirements:

- 1) Meet the age requirement of 18 and above
- 2) Send the signed and completed application form
- 3) Pay the ELS application fee
- 4) Make the ELS tuition prepayment (see page one of this application)

Student Health Plan Fee

All ELS students must have medical insurance. The Student Health Plan is offered to ELS students at the following rates:

- 1 – 3 months: \$130
- 4 – 6 months: \$180
- 7 – 12 months: \$250

Airport Pick-Up Fee

Airport pickup is optional. The fee for an airport pickup is \$50 and must be paid before airport pickup request is made.

Materials and Technology Fee

Each Student pays a non-refundable Materials and Technology fee of \$85 at the beginning of each 1-month session.

Cancellation and Refund Policy

Tuition and Fees

If ELS does not accept your application, ELS will refund you the application fee, as well as any tuition collected.

Tuition payment for your entire booked course is required prior to attendance, and is subject to the Cancellation and Refund Policies stated below.

Tuition and Fees Cancellation Policy

If ELS accepts your application, but you cancel your booked course, the application fee will not be refunded. However, should you cancel your booked course, you may apply your application fee toward a new course for up to 12 months after your initially scheduled start-date.

If your visa application is rejected or you cancel your booked course prior to the start date and you have not entered India on a student visa sponsored by ELS, ELS will refund all tuition and fees (except the application fee and courier fee).

If you enter India on a student visa sponsored by ELS and cancel your booked course or do not report for class, ELS will retain the first four weeks of tuition as a non-refundable fee, if you have a booked course of four or eight weeks. If you have a booked course of 12 weeks or more, ELS will retain the first six weeks of tuition as a non-refundable fee.

Tuition and Fees Refund Policy

Standard Programs (English for Academic Purposes)

If you withdraw during the first four weeks of your booked course, ELS will retain the first four weeks of tuition and fees as a non-refundable fee. You will be eligible for a prorated tuition refund on any remaining weeks of your booked course. This refund will be calculated by week, based on the weekly price for the actual length of study.

If you withdraw after the first four weeks of your booked course and have not completed at least 50% of your booked course, you will be eligible for a prorated tuition refund. This refund will be calculated from your last recorded day of attendance and will be calculated by week, based on the weekly price for your actual length of study. ELS counts any part of the week that you studied as a full week of attendance for refund calculations.

If you withdraw after completing at least 50% of your booked course, you will not be eligible for a refund.

If you extend the length of your booked course and withdraw from the course before completing 50% of the extended portion of your booked course, you will be eligible for a prorated tuition refund of the booked extension. This refund will be calculated from your last recorded day of attendance and will be calculated by week, based on the weekly price for the actual length of your extended study.

ELS counts any part of the week that you studied as a full week of attendance for refund calculations.

If you extend the length of your booked course and you have completed 50% or more of the extended portion of the booked course, you will not be eligible for a refund.

Housing Refund Policy

Refund policies for housing vary by location and are determined by the Center's college/university, or housing association. Please note that all housing refunds are calculated on a monthly basis, regardless of the number of days within the month that the housing was used.

All Refunds

All refund requests must be made in writing.

Refunds will be made within 30 calendar days of your cancellation, withdrawal or termination from the program.

ELS follows all applicable state and central regulations, including those related to student refunds.

All refunds are processed in the same method in which payment was originally received.



Central Admissions
ELS Language Centers - Chennai – SRM University, SRM Nagar, Kattankulathur,
Kancheepuram Dist, Tamil Nadu State - 603 203 Chennai, India
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